

# **North Andover Board of Health Recreational Camp for Children Regulations**

## **Authority**

Massachusetts General Laws (M.G.L.), Chapter 111, Section 31 and 105 CMR 430.000 Minimum Sanitation and Safety Standards For Recreational Camps for Children (State Sanitary Code: Chapter IV).

## **Purpose And Scope**

Acting in accordance with the above-cited authorities, the North Andover Board of Health hereby adopts the following Recreational Camp for Children Regulations as reasonable requirements for the protection and promotion of the health and safety of all users of such facilities. All provisions of 105 CMR 430.000 are hereby adopted as local Board of Health regulations and are incorporated into these regulations by such adoption. The purpose of these regulations is to supplement those areas insufficiently or unclearly addressed in 105 CMR 430.000 Minimum Sanitation and Safety Standards For Recreational Camps for Children.

## **Section I Identification of Individuals on Premises/Intruder**

- A. It is the responsibility of all staff to identify any individual (adult or child) not associated with the camp that is on the premises, verify the purpose of the visit and report to the Camp Director.
- B. The camp must have a written policy and procedure regarding any real or perceived threat by an intruder or unregistered guest.
- C. Training of staff and volunteers must be incorporated in the staff orientation process.

- D. Campers are to be instructed on the procedure to follow if they encounter an unknown person on the camp property. This instruction should be done on the first day of each camping session.

## **Section II**    **Timing of Paperwork Submission**

- A. All new camps and renewing camps shall submit a complete application, including their Administration Handbook, Parent Information, Staff Orientation materials, and completed license application by **May 1<sup>st</sup>** of each year for review by the North Andover Health Department.
- B. Immunization records, as required in Section III, shall be complete and ready for review by the North Andover Health Department no less than one (1) week prior to the first day of camp.
- C. Health records and physicals as required under 105 CMR 430.150 and 430.151 of the current Minimum Sanitation and Safety Standards for Recreational Camps for Children (State Sanitary Code: Chapter IV), shall also be complete and ready for review no less than one (1) week prior to the first day of camp.

## **Section III**    **Required Immunizations**

- A. For campers and staff under 18 years of age, the required immunizations shall be in compliance with the current Massachusetts Immunization Requirements for School Entry. Each immunization date should include month, day and year of the immunization.
- B. For campers and staff 18 years of age and older the requirements shall be in compliance with 105 CMR 430.152(B) of the current Minimum Sanitation and Safety

Standards for Recreational Camps for Children (State  
Sanitary Code: Chapter IV).

**Section IV   Additional Fees**

A. If a re-inspection is required for any reason, an additional fee will be incurred at that time per the current fee schedule.

**Section V   Severability**

A. So far as the Board of Health may provide each section of these Rules and Regulations shall be construed as separate to the end that if any section, sentence, clause or phrase shall be held invalid for any reason, the remainder of the Rules and Regulations shall continue in full force.

**Effective Date: March 1, 2005**

Jonathan Markey

2/24/05

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Jonathan Markey, Chairman  
North Andover Board of Health

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Date of Signature

Cheryl Barczak

2/24/05

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Cheryl Barczak, Clerk  
North Andover Board of Health

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Date of Signature

Thomas Trowbridge

2/24/05

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Thomas Trowbridge, D.D.S., M.D., Member  
North Andover Board of Health

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Date of Signature